



Norwich Road Academy

Administering of medicine in school

Medicines will not be administered to pupils in school (the exception being inhalers).

If a pupil requires medicine during the school day parents must consider whether their child is well enough to be in school. However, there may be rare occasions when a child is fit for school but needs medication. In these cases parents may come into school to administer the medicine with prior agreement of the school.

If a pupil is well enough to be in school, needs medication during the school day and a parent is unable to come into school to administer it the school may consider administering the medicine.

However, this will depend on a staff member agreeing to be responsible for this and the completion and signature of the appropriate form.

This is at the Principal's discretion and all cases considered on an individual basis following a discussion with the parents.

January 2014

A handwritten signature in black ink, appearing to read "Ben Hunt".